

# Piano Lesson

## STUDIO POLICIES



Please review all studio policies and thoughtfully acknowledge your understanding and acceptance through your signature at the bottom. This form must be completed by an adult 18 years of age or older.

**Thank you for your business and for your commitment to music education!**

### BILLING & PAYMENTS

**Miss Robin's Piano Studio** uses a **tuition-based payment plan**. This means students do not pay "by the lesson" but rather pay a set **monthly** tuition fee. The tuition fee is much like a membership fee and allows students (and parents) a repeating lesson time (chosen and reserved just for you), access to Miss Robin for questions, resources, registration, and participation in recitals and other events. The education experience at Miss Robin's studio goes far beyond the minutes spent in each actual face-to-face lesson, and for that reason Miss Robin has decided that a tuition system is appropriate. By paying a set monthly tuition, students and their families can feel confident that they are getting the very best education possible on their instrument while supporting their continued success as well as the success of the studio. Tuition-based payments also save hours of behind-the-scenes administrative work for Miss Robin. And the time saved is then invested back into the students whether it be spent teaching, planning, practicing, writing or furthering education.

Please read the following paragraphs to ensure you fully understand the logistics of the tuition-based payment process and the policies regarding missing a lesson. If you have any questions or concerns at all, please reach out directly to Miss Robin before signing and committing to these policies. You may reach Miss Robin by emailing [missrobinspiano@gmail.com](mailto:missrobinspiano@gmail.com)

Commitment to music lessons is made at the beginning of each school year (August - May). By registering for the school year, you agree to make timely monthly tuition payments.

Each monthly installment is **due by the first lesson of each month**. By registering for a regular lesson time you are committing to pay for that time slot through the end of the school year. Day or time changes or a choice to discontinue lessons does not excuse any student from completing all monthly payments. **No refunds will be given.**

Any materials given to the student will be billed **in addition to tuition costs**. The additional costs will be added to the next month's invoice amount. Payments for invoices are due by the due date indicated on the invoice.

Holidays and breaks will be determined at the beginning of each school year and will be pre-determined by the studio. Tuition rates are thoughtfully calculated and account for holidays and breaks within the school year. Miss Robin's Studio will typically follow the **Orange County Public School** calendar. To keep abreast of studio closings, a calendar will be provided at the beginning of each school year and will also be available on both [missrobinspianostudio.com](http://missrobinspianostudio.com) and [MyMusicStaff](http://MyMusicStaff.com) websites. Extra studio openings for make-up lessons will be noted on the calendar as well.

### LATE PAYMENTS

Monthly tuition payments are due by the first lesson of each month. Other invoices are due by the date indicated on the invoice.

A late fee of 5% of the invoice total will be added to any invoices outstanding 14 days or more.

Continued on the next page.

# Piano Lesson

## STUDIO POLICIES



(Continued)

### CANCELLATIONS

If a student will be absent from a lesson for any reason, the student may inform Miss Robin through email or by indicating their absence on the **MyMusicStaff** calendar. Individual lessons will not be rescheduled or refunded. Miss Robin may offer make-up lesson openings on a particular day and time of her choosing. These additional studio openings will be noted on the calendar. This is dependent on Miss Robin's schedule and availability. Make-up lessons, if offered, are offered as a courtesy and are never guaranteed. Make-up lessons are not available for "no-shows."

If Miss Robin cancels a lesson for any reason, she will designate a make-up lesson option. Refunds will not be given, but Miss Robin will do her best to offer a convenient opportunity to make-up the cancelled lesson.

If a student is unable to make a lesson, they should contact Miss Robin by text, call, or email. Individual lessons may not be rescheduled. Make-up lessons are never guaranteed. No refunds will be given.

If Miss Robin is unable to make a lesson, she will contact all students by text, call or email. No refunds will be given. In most cases, a make-up day will be arranged by Miss Robin.

Pre-designated make-up days or events may be offered at the discretion of Miss Robin but are not guaranteed. Again, please refer to the calendar for additional studio openings for make-up lessons.

"No-show" absences will not be offered a make-up day. Make-up lessons cannot be re-scheduled once registered. Make-up lessons are offered as a courtesy and are not guaranteed.

### TERMINATION

If a student wishes to discontinue lessons, they may do so at any time by informing Miss Robin. However, payment for the full month is required if any lessons have been taken during the month of discontinuation or termination. Failure to attend lessons does not excuse payment.

Miss Robin's Piano Studio reserves the right to terminate the lessons of any student if the student or a family member acts inappropriately, is excessively absent with no explanation, or if tuition payments are not made on time.

Initial Here

**Please initial each statement acknowledging your understanding and acceptance of the policies.**

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☐

I understand that by registering for the school year, I am committing to the same day and time of lessons through the end of the school year. If changes in schedule occur during the second semester of the school year, they will be addressed before January 1st.

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I understand that a late fee of 5% of the invoice total will be added 14 days after the invoice due date.

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I understand that no refunds will be given.

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I understand that no make-ups, credits, or discounts will be given because of absences.

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I understand that holidays and breaks are pre-determined and calculated into each month's tuition.

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I understand that materials, event registrations, recitals or other additional costs will be billed separately and are to be paid promptly when applicable.

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I understand and accept all above terms and agree to abide by all studio policies.

**Please provide your signature to accept all studio policies outlined in this document.**

Your Signature Here

Print Your name

Today's Date

# Piano Lesson

## TUITION & SCHEDULE



### LESSON PRICES: 2025-26 SCHOOL YEAR

PRIVATE LESSONS		
Lesson Length	Cost	Monthly Payment
30 minutes	\$25	\$90/mo.
45 minutes	\$40	\$144/mo.
60 minutes	\$50	\$180/mo.

### STUDIO SCHEDULE: 2025-26 SCHOOL YEAR

Studio Breaks	No Lessons
Labor Day	Sept 1
Fall Break	Nov 24-28
Winter Break	Dec 22-Jan 4
Spring Break	March 16-20
Memorial Day	May 27

### STUDIO OPENINGS FOR MAKE-UP LESSONS

Fall Semester	Spring Semester
Friday, October 10	Friday, March 6
Saturday, October 11	Saturday, March 7
Friday, December 5	Friday, May 8
Saturday, December 6	Saturday, May 9

OCPS Calendar: August - May (tuition based on a 10-month schedule).

Any materials received will be billed a la carte and added to the monthly invoice.

A 4% fee will be added to online credit card payments.

Tuition prices are due regardless of lesson attendance. Please see policies for full details.

# Piano Lesson

## STUDIO PREFERENCES



### COURTESIES

#### For Parents

\*Parents are welcome to sit in on the first lesson.

\*After the first lesson, Miss Robin kindly asks that you would make arrangements to wait elsewhere. Miss Robin has other adults (a husband and college-aged daughters) also living in her house and out of respect for their privacy and space, parents will need to spend the lesson time elsewhere.

There are grocery stores, coffee shops, and playgrounds nearby. It is Miss Robin's experience that parents are usually a distraction for the student and can take up precious lesson time with questions and conversation (*Miss Robin is also guilty of this!*) Thank you for understanding, and if you absolutely need to stay, please discuss your situation with Miss Robin privately.

#### For Students

\*Miss Robin has an adorable beagle, Jojo, who may bark with the doorbell and knocking. Jojo will be kept out of the studio during lesson times. Miss Robin also has two cats, Rocky and Flora, but they will most likely hide the entire lesson time. Miss Robin is committed to keeping a clean studio, cleaning and disinfecting regularly to keep germs at bay and pet dander down.

\*Cell phones will be on silent mode during lesson time.

\*If a student arrives and the previous lesson is still in progress, the student is welcome to sit at the dining room table quietly or do homework, theory work, or some other quiet activity until their lesson begins. Thank you for being respectful of other students' lesson time!

\*Please remember to bring all necessary piano books to each lesson.

\*When **borrowing** sheet music from Miss Robin, please take good care of it and return it to the studio in a timely manner when it is no longer needed.

#### Communication

\*If at any time you have questions or concerns, please contact Miss Robin via email ([missrobinspiano@gmail.com](mailto:missrobinspiano@gmail.com)) or phone (**407-949-4954**) and she will get back to you promptly during her office hours.

\*Lastly, any communication from Miss Robin will be posted and sent via email or text from the **MyMusicStaff** website.



Please review the full document and thoughtfully acknowledge your understanding and acceptance through your signature at the bottom. This form must be completed by an adult 18 years of age or older.

Effective as of the date shown below, approval for past use and permission for present and future use is being granted to **Miss Robin's Piano Studio** of 8627 Catbriar LN, Orlando, FL 32829, to use a photo, video, or other image of you (parent) or your child (student). Permission is being given by the undersigned, you (parent), as more fully explained in this Consent and Release. The undersigned is an adult and fully authorized to sign this Consent and Release.

For a Valuable consideration, receipt of which is hereby acknowledged, the undersigned hereby grants to **Miss Robin's Piano Studio** its, agents, employees, licensees, and successors in interest (collectively, the "Release Party") all ownership rights and the absolute and irrevocable right and permission to copyright, use and publish the photographed likeness of you (parent) or your child (student), (the "Likeness") that has been (or is being) obtained pursuant to this Consent and Release.

The Likeness may be copyrighted, used and/or published individually or in conjunction with other photography or video works, and in any medium (including without limitation, print publications, public broadcast, CD-ROM format) and for any lawful purpose, including without limitation, trade, exhibition, illustration, promotion, publicity, advertising and electronic publication.

The undersigned represents and warrants that (i) no other party has been granted an exclusive license with respect to the Likeness, and (ii) no other party's authorization or consent is required with respect to the permission granted to the Released Party under this Consent and Release.

The undersigned waives any right that the undersigned, the Photographed Party, or any party related to the Photographed Party may have to inspect or approve the Released Party's copyright, use or publication of the Likeness, or the advertising copy or printed matter that may be used in connection with the copyright, use and/or publication of the Likeness. The undersigned releases the Released Party (and all persons acting under its permission or authority) from all claims for libel, slander, invasion of privacy, infringement of copyright or right of publicity, or any other claim related the Likeness (collectively, "Claims"). This release includes without limitation any Claims related to blurring, distortion, alteration, optical illusion, use in composite form, whether intentional or otherwise, or use of fictitious name, that may occur or be produced in the processing or publication of the Likeness.

THE UNDERSIGNED WARRANTS THAT THE UNDERSIGNED HAS READ THIS CONSENT AND RELEASE PRIOR TO THE SIGNING OF THIS DOCUMENT, THAT THE UNDERSIGNED UNDERSTANDS IT, AND THAT THE UNDERSIGNED FREELY ENTERS INTO THE CONSENT AND RELEASE.

Please check one.

☐ I acknowledge and accept.

☐ I do not accept.

Please provide your signature to accept all studio policies outlined in this document.

Your Signature Here

Print Your Name

Today's Date